

## Administrator Roundtable

**Presenters** 

Frank Zecha - Brookline RB Executive Director Michael Pasternak - Fall River RB Executive Director

## Retirement Calculations

## Retirement Counseling

- Go over Options
- Sign W-4P
- Sign DD Authorization
- Inform when checks are payable
- Explain COLA Eligibility
- Discuss Health Insurance
- Explain PPA for Public Safety

## Retirement Counseling

- Discuss recent change to WEP/GPO
- Inform about State/Municipal Retiree Association
- Discuss Power of Attorney
- Discuss Post-Retirement Earnings

Inform about 5-year window for Cancer Presumption for FF

# Pre-Employment Physicals

Importance for

Presumptions

#### **Superannuation Counseling Check List**

~*************************************	_Go over conditions of Options A, B & C Sign Option form Sign W-4P
	Offer direct deposit Sign marital status form, if divorced (even if re-married)
	_ Have them sign a notification letter for dept. and HR
	_Explain about DD/prenote
	_Explain about when checks are payable
	_Explain COLA eligibility
·	_Explain how health/dental/life insurances are withheld
	_Group 4 - explain medical insurance writeoff - give copy of PPA memo
	FIRE ONLY - Explain about five year window for Cancer Presumption
	_Inform about change to Social Security & recommend they consult with SSA
	Explain about State Association
	_Explain about Municipal Association
	Explain about earnings after retirement (when working for Comm. Of MA)
	_Advise about POA being on file with the FRRB
	Refer member to employer group insurance office

21 Fath	ver Retirement Board ver DeValles Blvd., Ste. GR ver, MA 02723	101 .	
I,		in conjunction with	my application for .
retirem	ent from the City of Fall Riv	ver	, hereby
certify	(check all that apply):	·	
	I am currently marrie	ed;	
	I am currently unma	uried;	
	I am separated from follows:	my current spouse whose name	and address is as
Signed	retirement benefits;  I am divorced and materirement benefits (a copy to the Fall River Retirement I am currently marri	ied but am estranged from my sp nged spouse's name is	led to a portion of my ler must be submitted ouse, whose location is
Signati	ure	Date .	

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## FALL RIVER RETIREMENT BOARD 21 Father DeValles Blvd., Suite GR 101, Box 14 Fall River, MA 02723 Tel. 508-646-9120 Fax 508-646-9123

#### AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS

( (We) hereby auth Initiate, if necessar my (our)	orize the Fall River y, debit entries and	Retirement Board to initiate credit entries and to adjustments for any credit entries made in error to
TYPE: CHECK C	NE:Stateme	ont Savings Account ng Account (attach voided check)
indicated below ar credit and/or debit	nd the depository na the same to such ac	med below, hereinafter called DEPOSITORY, to count.
Depository (Bank)	) Name	Transit/ABA Number
Account Number		City/State
I hereby authorize account named ab		rement Board to deposit my full check to the
has received writt	en notification from d the Fall River Ret	e and effect until the Fall River Retirement Board me of its termination in such time and in such lirement Board and DEPOSITORY a reasonable
I understand tha with the Fall Riv deposit.	t my failure to mai er Retirement Boa	ntain my current address and telephone numbered will result in the cancellation of my direct
Print Name(s)		Social Security #
Date	Signed	Signed
	(Both must sign if jo	oint account)
All direct deposits your home addres	s have a 30 day pre- s. The second mont	note. The first month you will receive a check at the will be wired.

Department of the Treasury Internal Revenue Service

## Withholding Certificate for Periodic Pension or Annuity Payments

Give Form W-4P to the payer of your pension or annuity payments.

OMB No. 1545-0074

Step 1:	(a) First name and middle initial	Last name	(b) Social security number					
Enter Personal	Address							
Information	City or town, state, and ZIP code							
	(c) Single or Married filing separately  Married filing jointly or Qualifying surviving	•	wheat and a qualifying individual )					
		rried and pay more than half the costs of keeping up a home for yo						
are completing the year in you (not from jobs	this form after the beginning of the year; ex marital status, number of pensions/jobs for pension/annulty payments), deductions,	to determine the most accurate withholding for the spect to receive your payments only part of the yea r you (and/or your spouse if married filing jointly), d or credits. Have your most recent payment stateme of next year, use the estimator again to recheck you	r; or have changes during ependents, other income ents/pay stubs from this					
Complete Ste when to use th	os 2-4 ONLY if they apply to you; otherwise estimator at www.irs.gov/W4App, and ho	se, skip to Step 5. See pages 2 and 3 for more inf w to elect to have no federal income tax withheld (i	ormation on each step, f permitted).					
Step 2: Income From a Job and/or	Complete this step if you (1) have incom jointly and your spouse receives income complete Step 2.  Do only one of the following.	e from a job or more than one pension/annuity, or (from a job or a pension/annuity. See page 2 for ex	(2) are married filing xamples on how to					
Multiple Pensions/ Annuitles	<ul> <li>(a) Use the estimator at www.irs.gov/Woor your spouse have self-employment</li> <li>(b) Complete the Items below.</li> </ul>	1App for the most accurate withholding for this ste at income, use this option; <b>o</b> r	o (and Steps 3–4). If you					
(Including a Spouse's Job/	from all jobs, plus any income	one or more jobs, then enter the total taxable annuentered on Form W-4, Step 4(a), for the jobs le, Step 4(b), for the jobs. Otherwise, enter "-0-".						
Pension/ Annuity)	<ul><li>(ii) If you (and/or your spouse) have this pension/annuity, then enter pensions/annuities, Otherwise, e</li></ul>	any other pensions/annuities that pay less annual the total annual taxable payments from all lower-nter "-0-"	y than paying - , \$					
	(iii) Add the amounts from items (i) a	nd (ii) and enter the <b>total</b> here	\$					
	TIP: To be accurate, submit a new Form	W-4P for all other pensions/annulties if you haven pension/annuity that pays less than the other(s). Su	't updated your					
Complete Ste Steps 3-4(b) o	ps 3-4(b) on this form only if (b)(i) is blank a	nd this pension/annulty pays the most annually. Of	therwise, do not complete					
Step 3:		ess (\$400,000 or less if married fillng jointly):						
Claim	Multiply the number of qualifying chi	ldren under age 17 by \$2,000 \$						
Dependent and Other	Multiply the number of other depend		-					
Credits	Add other credits, such as foreign tax or	edit and education tax credits \$	_					
		other dependents, and other credits and enter the	3 \$					
Step 4 (optional): Other	(a) Other income (not from jobs or pe on other income you expect this year	nsion/annuity payments). If you want tax withheld ar that won't have withholding, enter the amount o interest, taxable social security, and dividends						
Adjustments								
	(c) Extra withholding. Enter any addition	onal tax you want withheld from each payment .	4(c)  \$					
Step 5:								
Sign Here	Your signature (This form is not valid un	ase volueian it )	nte					
	and Paperwork Reduction Act Notice, see pa		Form <b>W-4P</b> (2025)					

#### **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about any future developments related to Form W-4P, such as legislation enacted after it was published, go to www.irs.gov/FormW4P.

Purpose of form. Complete Form W-4P to have payers withhold the correct amount of federal income tax from your periodic pension, annuity (including commercial annuities), profit-sharing and stock bonus plan, or IRA payments. Federal income tax withholding applies to the taxable part of these payments. Periodic payments are made in installments at regular intervals (for example, annually, quarterly, or monthly) over a period of more than 1 year. Don't use Form W-4P for a nonperiodic payment (note that distributions from an IRA that are payable on demand are treated as nonperiodic payments) or an eligible rollover distribution (including a lump-sum pension payment). Instead, use Form W-4R, Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions, for these payments/distributions. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

Choosing not to have income tax withheld. You can choose not to have federal income tax withheld from your payments by writing "No Withholding" on Form W-4P in the space below Step 4(c). Then, complete Steps 1(a), 1(b), and 5. Generally, if you are a U.S. citizen or a resident allen, you are not permitted to elect not to have federal income tax withheld on payments to be delivered outside the United States and its territories.

Caution: If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. If your tax situation changes, or you chose not to have federal income tax withheld and you now want withholding, you should submit a new Form W-4P.

When to use the estimator. Consider using the estimator at www.irs.gov/W4App if you:

- 1. Are submitting this form after the beginning of the year;
- 2. Have social security, dividend, capital gain, or business income, or are subject to the Additional Medicare Tax or Net Investment Income Tax;
- Receive these payments or pension and annuity payments for only part of the year; or
- 4. Have changes during the year in your marital status, number of pensions/jobs for you (and/or your spouse if married filing jointly), number of dependents, or changes in your deductions or credits.

TIP: Have your most recent payment statements/pay stubs from this year available when using the estimator to account for federal income tax that has already been withheld this year. At the beginning of next year, use the estimator again to recheck your withholding.

Self-employment. Generally, you will owe both income and self-employment taxes on any self-employment income you (or you and your spouse) receive. If you do not have a job and want to pay these taxes through withholding from your payments, use the estimator at www.irs.gov/W4App to figure the amount to have withheld.

Payments to nonresident aliens and foreign estates. Do not use Form W-4P. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

Tax relief for victims of terrorist attacks. If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, write "No Withholding" in the space below Step 4(c). See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

#### **Specific Instructions**

Submit a separate Form W-4P for each pension, annuity, or other periodic payments you receive.

Step 1(c). Check your anticipated filing status. This will determine the standard deduction and tax rates used to compute your withholding.

Step 2. Use this step if you have at least one of the following: income from a job, income from more than one pension/annuity, and/or a spouse (if married filing jointly) that receives income from a job/pension/annuity. The following examples will assist you in completing Step 2(b).

Example 1. Taylor, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Taylor also has a job that pays \$25,000 a year. Taylor has no other pensions or annuities. Taylor will enter \$25,000 in Step 2(b)(i) and in Step 2(b)(iii).

If Taylor also has \$1,000 of interest income, which they entered on Form W-4, Step 4(a), then they will instead enter \$26,000 in Step 2(b)(i) and in Step 2(b)(iii). They will make no entries in Step 4(a) on this Form W-4P.

Example 2. Casey, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Casey does not have a job, but receives another pension for \$25,000 a year (which pays less annually than the \$50,000 pension). Casey will enter \$25,000 in Step 2(b)(ii) and in Step 2(b)(iii).

If Casey also has \$1,000 of Interest income, then they will enter \$1,000 in Step 4(a) of this Form W-4P.

Example 3. Sam, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Sam does not have a job, but receives another pension for \$75,000 a year (which pays more annually than the \$50,000 pension). Sam will not enter any amounts in Step 2.

If Sam also has \$1,000 of interest income, they won't enter that amount on this Form W-4P because they entered the \$1,000 on the Form W-4P for the higher paying \$75,000 pension.

Example 4. Alex, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Alex also has a job that pays \$25,000 a year and another pension that pays \$20,000 a year. Alex will enter \$25,000 in Step 2(b)(i), \$20,000 in Step 2(b)(ii), and \$45,000 in Step 2(b)(iii).

If Alex also has \$1,000 of interest income, which they entered on Form W-4, Step 4(a), they will instead enter \$26,000 in Step 2(b)(i), leave Step 2(b)(ii) unchanged, and enter \$46,000 in Step 2(b)(iii). They will make no entries in Step 4(a) of this Form W-4P.

If you are married filing jointly, the entries described above do not change if your spouse is the one who has the job or the other pension/annuity instead of you.



Multiple sources of pensions/annuities or jobs. If you (or if married filing jointly, you and/or your spouse) have a job(s), do NOT complete Steps 3 through 4(b) on Form

W-4P. Instead, complete Steps 3 through 4(b) on the Form W-4 for the job. If you (or if married filing jointly, you and your spouse) do not have a job, complete Steps 3 through 4(b) on Form W-4P for only the pension/annuity that pays the most annually. Leave those steps blank for the other pensions/annuities.

Step 3. This step provides instructions for determining the amount of the child tax credit and the credit for other dependents that you may be able to claim when you file your tax return. To qualify for the child tax credit, the child must be under age 17 as of December 31, must be your dependent who generally lives with you for more than half the year, and must have the required social security number. You may be able to claim a credit for other dependents for whom a child tax credit can't be claimed, such as an older child or a qualifying relative. For additional eligibility requirements for these credits, see Pub. 501, Dependents, Standard Deduction, and Filing Information. You can also include other tax credits for which you are eligible

#### Specific Instructions (continued)

in this step, such as the foreign tax credit and the education tax credits. Including these credits will increase your payments and reduce the amount of any refund you may receive when you file your tax return.

#### Step 4 (optional).

Step 4(a). Enter in this step the total of your other estimated income for the year, if any. You shouldn't include amounts from any job(s) or pension/annuity payments. If you complete Step 4(a), you likely won't have to make estimated tax payments for that income. If you prefer to pay estimated tax rather than having tax on other income withheld from your pension, see Form 1040-ES, Estimated Tax for Individuals.

Step 4(b). Enter in this step the amount from the Deductions Worksheet, line 6, if you expect to claim deductions other than

the basic standard deduction on your 2025 tax return and want to reduce your withholding to account for these deductions. This includes itemized deductions, the additional standard deduction for those 65 and over, and other deductions such as for student loan interest and IRAs.

Step 4(c). Enter in this step any additional tax you want withheld from each payment. Entering an amount here will reduce your payments and will either increase your refund or reduce any amount of tax that you owe.

Note: If you don't give Form W-4P to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer will withhold tax from your payments as if your filling status is single with no adjustments in Steps 2 through 4. For payments that began before 2025, your current withholding election (or your default rate) remains in effect unless you submit a new Form W-4P.

	Step 4(b) - Deductions Worksheet (Keep for your records.)		
1	Enter an estimate of your 2025 itemized deductions (from Schedule A (Form 1040)). Such deductions may include qualifying home mortgage interest, charitable contributions, state and local taxes (up to \$10,000), and medical expenses in excess of 7.5% of your income	1	\$
2	Enter:   • \$30,000 if you're married filing jointly or a qualifying surviving spouse • \$22,500 if you're head of household • \$15,000 if you're single or married filing separately	2	\$
3	If line 1 is greater than line 2, subtract line 2 from line 1 and enter the result here. If line 2 is greater than line 1, enter "-0-"	3	\$
4	If line 3 equals zero, and you (or your spouse) are 65 or older, enter:  • \$2,000 if you're single or head of household.  • \$1,600 if you're married filling separately.  • \$1,600 if you're a qualifying surviving spouse or you're married filling jointly and one of you is under age 65.  • \$3,200 if you're married filling jointly and both of you are age 65 or older.  Otherwise, enter "-0-". See Pub. 505 for more information	4	\$
5	Enter an estimate of your student loan interest, deductible IRA contributions, and certain other adjustments (from Part II of Schedule 1 (Form 1040)). See Pub. 505 for more information	5	\$
6	Add lines 3 through 5. Enter the result here and in Step 4(b) on Form W-4P	6	\$

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request federal income tax withholding from pension or annuity payments based on your filing status and adjustments; (b) request additional federal income tax withholding from your pension or annuity payments; (c) choose not to have federal income tax withheld, when permitted; or (d) change a previous Form W-4P. To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your being treated as a single person with no other entries on the form; providing fraudulent information may subject you to penalties.

Routine uses of this Information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may

also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.



#### City of Fall River Massachusetts

Human Resources

NICHOLAS A. MACOLINI
Director

PAUL E. COOGAN Mayor

January 2023

Re: Enrollment in Medicare

Dear City of Fall River Retiree:

Congratulations on your retirement

Effective July 1, 1997 the City of Fall River adopted Mass. General Laws, Chapter 32B, Section 18 which requires all Medicare-eligible retirees on the City's health insurance to enroll in Medicare Parts A and B and transfer to a Medicare Supplement. Effective July 1, 2021 the City and Public Employee Committee (PEC) expanded eligibility by agreeing to purchase Medicare Part A for retirees who are ineligible for free Medicare Part A and requiring all retirees to enroll in Medicare Parts A and B and transfer to a Medicare Supplement.

You Might Get Parts A and B Automatically if you are already receiving benefits from Social Security or are under 65 and disabled. If you are automatically enrolled you will get a Medicare card in the mail about 3 months prior to your 65<sup>th</sup> birthday or 25<sup>th</sup> month of disability.

You Might Need to Sign Up for Parts A and B if you aren't getting Social Security Benefits or you qualify for Medicare because you have End-Stage Renal Disease (ESRD).

If you do not qualify for free Medicare Part A you will need to enroll and notify the City so we can pay your Part A Premium. Members will be responsible for their Medicare Part B premium as well as any income related penalties. If a member does not provide the required Medicare information they will not be eligible to continue their health coverage through the City.

The City of Fall River partners with Retiree First, a firm that specializes in municipal retiree health and drug programs. The Retiree First team will assist with your enrollment and be your personal contact and advocate anytime you need help with your Medicare Supplement.

If you are Medicare eligible or will soon be Medicare eligible reach out to Retiree First at 508-300-9697 to start the enrollment process. For retiree benefits related questions please contact Human Resources.

Sincerely.

Nick Macolini

Director of Human Resources



#### COMMONWEALTH OF MASSACHUSETTS Fall River Contributory Retirement Board

21 Futher DeValles Boolevard • Suite GR101 • Box 14 • Fall River, MA. 02723

Tol. (508) 646-9120 • Fax (508) 646-9123

TO:

Potentially Affected Retirees

FROM:

Fall River Retirement Board

RE:

Pension Protection Acts of 2006, § 845 (c) - Exclusion from Gross Taxable Income of Payments for Health Insurance Premiums

On August 17, 2006 the Pension Protection Act of 2006 ("PPA") was enacted amending the Internal Revenue Code. Of special interest is Section 845(c) of the PPA, which allows <u>eligible</u> retired public safety officers to exclude, up to \$3,000, the amount deducted from a taxable retirement allowance for health insurance premiums.

In order for a retiree to be eligible to benefit from this exclusion he/she must meet the following criteria:

 Position from which you retired must fall within the definition of public safety officer, as defined in the Omnibus Crime Control and Safety Streets Act of 1986;

#### AND

 You must be retired due to disability or retired after having attained "normal retirement age". Normal retirement age for Group 4 retirees is age 55, Group 2 retirees is age 60, and Group 1 retirees is age 65.

You are receiving this memorandum because we believe you may satisfy that eligibility.

Since we are not tax experts, we encourage you to contact your tax advisor for a determination and implementation of this federal tax exclusion. We also encourage you to maintain a copy of your December 31st retirement allowance check stub, which will list your year-to-date health insurance deductions. You will need to provide this information to your tax advisor in order to report the exclusion on your IRS Form 1040, THIS INFORMATION WILL NOT BE PROVIDED ON YOUR 1099R FORM.



### Frequently Asked Questions

#### Post Retirement Earnings

for MA retirees working for a governmental unit

1 retired from the Commonwealth of MA; can I take employment with any city, town or other MA governmental employer?

Yes, but there are two strict limitations on further public employment in the Commonwealth following your retirement from a public service position. You will be limited to the further in a catendar year and also your earnings will be limited during the calendar year. It applies to any public employment, regardless of whether or not it coours in the same governmental unit from which the employee retired.

I retired this past June, what can I earn in a calendar year from a public employer after retirement?

Your public employment earnings for the period of post-retirement employment in any calendar year, when added to your retirement allowance, cannot be greater than the salary currently being paid for the position from which you retired plus \$15,000. However, the additional \$15,000 is not applied in the calculation for the first full calendar year following the retirement date but each calendar year thereafter.

What happens if I reach (1) hours during a calendar year but I have not reached my earnings limit?

Your public employment must cease when alther limitation is reached for the remainder of the calendar year.

ls this based on calendar year, fiscal year, or school year?

The earnings and hourly limits on post-retirement public amployment, MGL 0.32, §91(b), are based on a calendar year period, January – December.

Who will keep track of the hours and earnings amount?

The responsibility of monitoring both the hours and the earnings amount lays with you the member and your employer.

How do I find out the current salary, and what should be included in that amount?

You must contact your former employer; from where you retired from to find out what your salary would be had you remained in service. Any compensation that was considered penelonable at retirement, such as longevity and education incentives, should be included in the current salary amount.

- I work for more than one public employer, can I work see hours for each?

  No. All hours and earnings must be added together from all MA governmental units worked.

  Ournulatively they cannot exceed the \$50 hours or earnings limits.
- B. Does my "retirement allowance" used in calculating my earnings limit include my annuity as well as my pension portion of my annual benefit?

Yes, the "retirement allowance" used in calculating your samings limit does include both your annulty amount as well as your pension portion of the annual benefit.

- i pay child support and my ex-spouse receives a portion of my retirement allowance, does that get included in the calculation of what I our earn?

  Yes, the gross retirement allowance is the figure used.
- What if the position that I ratired from no longer exists?

  Qeneral normal increases will be added to the last paid salary that you received at the date of retirement.
- 1 retired and my employer privalized my-position and I am now serving in such capacity as a private consultant or independent contractor; am I subject to these limitations?

Yes, you are subject to public employment earnings limits. It is irrelevant whether an employee-retires of closes to classify him or herself as a "consultant" or "independent contractor" — the earnings limitations still apply if in fact the nature of the relationship is as an employee.

This issue is case specific, please contact PERAC directly for more guidance.

12. I am a surviving beneficiary of a public rottree, am I subject to public amployment earning limits?

No, public employer earning limitations apply only to retirees, not survivors or beneficiaries.

13. I am a disabled retiree; can I add the additional \$15,000 to my earnings limit for public employment?

No, you may only add an additional \$5,000 to your total annual earnings from either public or private employment because of a separate legal limitation applied to all disabled relirese.

1 retired on December 3, 2010 from state government and since then have started my own engineering company and act as a consultant and independent contractor for the state and some municipalities. Am I subject to the public sector earning limite?

Yes, for persons who retire after July 1, 2009, earnings as a consultant or an independent contractor are limited. A retiree may not avoid the limitations by forming a company if the primary reason for the formation is to avoid the limitations.

- 15. Is there any public sector re-employment that is not affected by these limitations?
  Yes, you may:
  - · be paid for jury duty;
  - · be paid for services as an election officer:
  - · hold certain paid appointive positions; and
  - · certain emergency employment may be authorized.

in addition, you may be elected to office by a direct vote of the people following your retirement, and be paid for the same without limitation; provided the position from which you retired was not the same elective office. If the position from which you retired was the same elective office, then the earnings limitations will apply to you unless at least one year has passed from the last day you held said public office and the commencement of your post-retirement elective office.

16. I am a retired police officer and do "private detaile" for the town, the compensation for these details are from fees collected from private companies. Am I subject to these limitations?

Earnings for "details" which are paid by oily or town payroll are included in these limitations, regardless of whether the oily or town ultimately bills a private entity for the work.

17 was a member of a retirement system for 25 years when my public employer outcoursed my lob to a private company and I continued to work full-time for the new company performing the same duties and responsibilities. After serving 8 years with this company to may want to take my public retirement. Would I be subject to the earnings and hours limit if I decided to take my retirement benefit?

Yes, persons who refire after July 1, 2009, and whose earnings are derived from duties that require service to a public entity during regular business hours, are subject to the earnings and the \$60 hourly limit.

#### **Retirement Staff Annual To-Do List**

This list does not include monthly accounting and payroll duties

- 1. 1099s issued by 1/31/20xx
- 2. IRS File due by 3/31/20xx
- 3. 38C billing
- 4. Retirement Board COLA Vote
- 5. Annual Financial Statement Due 5/1/20xx
- 6. Members Annual Statement (Inactive/Active)
- 7. New COLAs 7/30/20xx payroll
- 8. Appropriation Data due to PERAC 9/30/20xx
- 9. Appropriation Letters
- 10. Review Appropriation Payment Schedule
- 11. Retirees Affidavit (Hello I am Alive Notice
- 12. Annual Retirement Board Budget September to December
- 13. Review Payroll Codes City, School, housing and any other units
- 14. Cash Reconciliations Should be reviewed and signed within 30 days of months end

15.

#### Preparing for an Audit

Mass. Retirement Systems are audited by a number of entities, City, Town, PERAC, and private firms that Retirement Boards have contracted with, which may include an Audit and an Annual Comprehensive Financial Report (ACFR).

The following is a basic list of documents that Audits in most cases will require. Please save with a delete date of at least 8 to 10 years out.

- 1. Signed Annual Statements
- 2. Monthly Trial Balances
- 3. Monthly Cash Books
- 4. Monthly Journal Entries
- 5. Pre Closing Trial Balance
- 6. Pre Closing General Ledger
- 7. Pre Closing Journal Entries
- 8. Adjusting and Closing Entries
- 9. Post Close Trial Balance
- 10. Expenses for the Audit Period .The recommendation is to make copies of all expenses and create a file/folder that has a copy of all the originals. The Auditors look at all the expenses and it's easier to give them a copy of all the expenses and you keep the integrity of the original documents.
- 11. Minutes. It is recommended that you make a copy of all the signed minutes for the audit period
- 12. RFPs, including all documents from initial advertisement through PERAC acknowledgment letters. The Auditors may review any and all of your RFPs for compliance, process, evaluation criteria, etc.
- 13. Signed Refund and Transfer Warrants
- 14. Bank Statements and Signed Bank Reconciliations, The Auditors will want copies of various months signed reconciliations and is recommended that all reconciliations be copied and ready for the auditors.
- 15. A list of all new retirees over the audit period, with PERAC acknowledgment letters where applicable,
- 16. A copy of the most recent actuarial file submitted to PERAC or the Board's private actuary.
- 17. A listing of active employees with hire dates and withholding percentages. The Board's software vendor likely has a ready-to-run report for this purpose.
- 18. Internal control procedures implemented to protect the System's membership, e.g. separation of duties for cash movements and incoming receipts, two people opening and logging incoming mail, requiring multiple sign-offs or wires, etc.
- 19. A list of all 3(8)(c) payments billed with copies of the corresponding payments received for each year of the audit period.
- 20. Listing of retirees to whom the most recent affidavits were sent, the affidavits received, and the checklist showing all are accounted for.

	etirement Board	***************************************							
Member Dec	l/Earns History for Doe, John fro	om 04/12/2022 to	04/18/2025						
05/16/2025 1	0:29:39					i			
User: Mpast	ernak		y						
Post Date	Retirement Board	Pay Amount	Deduction Amt	2% Deduct	Unit	Rate	Posting Code	GE	*** *** **
04/22/2022	Fall River Retirement Board	2,102.59	279,55	39.22	8 days	9	partial	1	
05/06/2022	Fall River Retirement Board	2,389.33	215,04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	2	
05/20/2022	Fall River Retirement Board	2,389.33	215,04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	3	
06/03/2022	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	4	
06/17/2022	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River	9	00 Cum Yr +	5	
06/30/2022	Fall River Retirement Board	2,508.78	225.79	27.27	CTY - City Of Fall River	9	00 Curr Yr +	6	
07/01/2022	Fall River Retirement Board	238.89	21.50	0.00	CTY - City Of Fall River	9	FY	7	
07/15/2022	Fall River Retirement Board	2,747,67	247.29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	8	
07/29/2022	Fall River Retirement Board	2,389,33	215.04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	9	
08/12/2022	Fall River Retirement Board	2,389,33	215.04	24.89	CTY - City Of Fall River		00 Curr Yr +	10	
08/26/2022	Fall River Retirement Board	2,639.33	237,54		CTY - City Of Fall River		00 Curr Yr +	11	
09/09/2022	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	12	
09/23/2022	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	13	
10/07/2022	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	14	
10/21/2022	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	15	
11/04/2022	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	16	
11/18/2022	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +		
12/02/2022	Fall River Retirement Board	3,106.11	279.55		CTY - City Of Fall River		ON D. L.	17	
12/16/2022	Fall River Retirement Board	2,389.33	215.04				00 Curr Yr +	18	
12/30/2022	Fall River Retirement Board	2,747.67	247,29		CTY - City Of Fall River		00 Curr Yr +	19	
		veroru.		74.44	CTY - City Of Fall River	9	00 Curr Yr +	20	18.8
01/13/2023	Subtotals: Fall River Retirement Board	48,944.03	4,495.28	559,07	Am. 611				
01/27/2023		2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	1	
02/10/2023	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	2	
	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	3	
02/24/2023	Fall River Retirement Board	2,747.67	247.29	_	CTY - City Of Fall River	9	00 Curr Yr +	4	
03/10/2023	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River	9	00 Curr Yr +	5	
03/24/2023	Fall River Retirement Board	2,389.33	215.04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	6	•
04/07/2023	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	7	
04/21/2023	Fall River Retirement Board	2,747.67	247.29	32,05	CTY - City Of Fall River	9	00 Curr Yr +	8	
05/05/2023	Fall River Retirement Board	2,389.33	215.04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	9	
05/19/2023	Fall River Retirement Board	2,389.33	215.04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	10	
06/02/2023	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	11	
06/16/2023	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River		00 Curr Yr +	12	***************************************
06/30/2023	Fall River Retirement Board	2,747.67	247,29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	13	
07/14/2023	Fall River Retirement Board	2,747.67	247,29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	14	
07/28/2023	Fall River Retirement Board	2,389.33	215.04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	15	
08/11/2023	Fall River Retirement Board	2,389.33	215,04	24.89	CTY - City Of Fall River	9	00 Curr Yr +	16	
08/25/2023	Fall River Retirement Board	2,639.33	237.54	29.89	CTY - City Of Fall River	9	00 Curr Yr +	17	
09/08/2023	Fall River Retirement Board	2,747.67	247.29	32.05	CTY - City Of Fall River	9	00 Curr Yr +	18	
09/22/2023	Fall River Retirement Board	2,389.33	215.04	24,89	CTY - City Of Fall River	9	00 Curr Yr +	19	
10/06/2023	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	20	
10/20/2023	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	21	
11/03/2023	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River	i	00 Curr Yr +	22	
11/17/2023	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	23	
12/01/2023	Fall River Retirement Board	3,106.11	279.55		CTY - City Of Fall River		00 Curr Yr +	24	
12/15/2023	Fall River Retirement Board	2,389.33	215.04		CTY - City Of Fall River		00 Curr Yr +	25	
12/29/2023	Fall River Retirement Board	2,747.67	247.29		CTY - City Of Fall River		00 Curr Yr +	26	
	Subtotals:	67,747.78	6,097.30	759,55	On - Ony Or Fall Rivel		OO CUIT TE+	20	26
01/12/2024	Fall River Retirement Board	3,183.56	286.52		CTY - City Of Fall River		00 00 00		
01/26/2024	Fall River Retirement Board	3,183.56			-		00 Curr Yr +	1	
02/09/2024	Fall River Retirement Board		286.52		CTY - City Of Fall River		00 Curr Yr +	2	
0210812024	1 all Wiver Meillettle BOSIG	2,768.22	249.14	32.46	CTY - City Of Fall River	9	00 Curr Yr +	3	

Records:	81		20,837.30	2,791.78				
Doorde	94		20.027.20	0.704.70				78.3
	Subtotals:	22,347.57	2,011.28	263.02				- 74
04/18/2025	Fall River Retirement Board	1,405.56	126.50	5.12	5 days	9 partial	8	7.5
04/04/2025	Fall River Retirement Board	2,811.00	252.99	33.23	CTY - City Of Fall River	9 00 Curr Yr +	7	
03/21/2025	Fall River Retirement Board	2,811.00	252.99	33.23	CTY - City Of Fall River	9 00 Curr Yr +	6	
03/07/2025	Fall River Retirement Board	2,811.00	252.99	33.23	CTY - City Of Fall River	9 00 Curr Yr +	5	~~
02/21/2025	Fall River Retirement Board	3,232.67	290.94	41.66	CTY - City Of Fall River	9 00 Curr Yr +	4	
02/07/2025	Fall River Retirement Board	2,811.00	252.99	33.23	CTY - City Of Fall River	9 00 Curr Yr +	3	,,
01/24/2025	Fall River Retirement Board	3,232.67	290.94	41.66	CTY - City Of Fall River	9 00 Curr Yr +	2	
01/10/2025	Fall River Retirement Board	3,232.67	290.94	41.66	CTY - City Of Fall River	9 00 Curr Yr +	1	
	Subtotals:	79,054.26	8,233.44	1,210.14	9.,	VOX - 12 - 17 -	<del>  </del>	20
12/27/2024	Fall River Retirement Board	3,232,67	290.94		CTY - City Of Fall River	9 00 Curr Yr +	27	26
12/13/2024	Fall River Retirement Board	2,811,00	252.99		CTY - City Of Fall River	9 00 Curr Yr +	26	
11/29/2024	Fall River Retirement Board	3,654.33	328.89		CTY - City Of Fall River	9 00 Curr Yr +	25	
11/15/2024	Fall River Retirement Board	3,232.67	290.94		CTY - City Of Fall River	9 00 Curr Yr +	24	
11/01/2024	Fall River Retirement Board	2,811.00	252.99	L!	CTY - City Of Fall River	9 00 Curr Yr +	23	
10/18/2024	Fall River Retirement Board	3,232.67	290,94	l	CTY - City Of Fall River	9 00 Curr Yr +	22	
10/04/2024	Fall River Retirement Board	2,811.00	252.99	l	CTY - City Of Fall River	9 00 Curr Yr +	21	
09/20/2024	Fall River Retirement Board	2,811.00	252.99		CTY - City Of Fall River	9 00 Curr Yr +	20	
09/06/2024	Fall River Retirement Board	3,232.67	290.94		CTY - City Of Fall River	9 00 Curr Yr +	19	
08/23/2024	Fall River Retirement Board	3,061.00	275.49		CTY - City Of Fall River	9 00 Curr Yr +	18	
08/09/2024	Fall River Retirement Board	2,811,00	252.99		CTY - City Of Fall River	9 00 Curr Yr +	17	
07/26/2024	Fall River Retirement Board	2.811.00	252.99	<u> </u>	CTY - City Of Fall River	9 00 Curr Yr +	16	
07/12/2024	Fall River Retirement Board	3,232.67	290.94	L	CTY - City Of Fall River	9 00 Curr Yr +	15	
06/28/2024	Fail River Retirement Board	3,183.56	286,52		CTY - City Of Fall River	9 00 Curr Yr +	14	
06/14/2024	Fall River Retirement Board	3,183.56	286.52		CTY - City Of Fall River	9 00 Curr Yr +	13	
05/31/2024	Fall River Retirement Board	3,183,56	286.52		CTY - City Of Fall River	9 00 Curr Yr +	11	
05/03/2024	Fall River Retirement Board	2,768,22	249.14		CTY - City Of Fall River	9 00 Curr Yr +	10	
05/03/2024	Fall River Retirement Board	2,768.22	249.14		CTY - City Of Fall River	9 00 Curr Yr +	9	
04/05/2024	Fall River Retirement Board	3,183.56 3,183.56	286.52 286.52	l1	CTY - City Of Fall River	9 00 Curr Yr +	8	
04/05/2024	Fall River Retirement Board	2,768.22	249,14	l	CTY - City Of Fall River	9 00 Curr Yr +	7	
03/22/2024	Fall River Retirement Board Fall River Retirement Board	2,768.22	249.14		CTY - City Of Fall River	9 00 Curr Yr +	6	
02/23/2024	Fall River Retirement Board	3,183.56	286.52		CTY - City Of Fall River	9 00 Curr Yr +	5	

#### Brookline Retirement System Calculation of 36 Month Average Salary 2025

W/E	Regular	W/E	Regular	W/E	Regular	W/E	Regular		
Date	Pay	Date	Pay	Date	Pay	Date	Pay		
1/6/2022	,	1/5/2023	2,340.71	1/4/2024	2,410.86	1/2/2025	2,494.43		
1/13/2022		1/12/2023	2,340.71	1/11/2024	2,410.86	1/9/2025	2,494.43		
1/20/2022		1/19/2023	2,340.71	1/18/2024	2,410.86	1/16/2025	2,494.43		
1/27/2022		1/26/2023	2,340.71	1/25/2024	2,410.86	1/23/2025	2,494.43		
2/3/2022		2/2/2023	2,340.71	2/1/2024	2,410.86	1/30/2025	2,494.43		
2/10/2022		2/9/2023	2,340.71	2/8/2024	2,410.86	2/6/2025	2,494.43		
2/17/2022	2,250.00	2/16/2023	2,340.71	2/15/2024	2,410.86	2/13/2025	Ĩ		
2/24/2022	2,250.00	2/23/2023	2,340.71	2/22/2024	2,410.86	2/20/2025			
3/3/2022	2,250.00	3/2/2023	2,340.71	2/29/2024	2,410.86	2/27/2025			
3/10/2022	2,250.00		2,340.71	3/7/2024	2,410.86	3/6/2025			
3/17/2022	2,250.00	THE WAS STATED TO STATE OF THE	2,340.71	3/14/2024	2,410.86	3/13/2025			
3/24/2022	2,250.00		2,340.71	3/21/2024	2,410.86	3/20/2025			
3/31/2022	2,250.00	3/30/2023	2,340.71	3/28/2024	2,410.86	3/27/2025			
4/7/2022	2,250.00		2,340.71	4/4/2024	2,410.86	4/3/2025			
4/14/2022	2,250.00		2,340.71	4/11/2024	2,410.86	4/10/2025			
4/21/2022	2,250.00	(A.C. A.C. A.C. A.C. A.C. A.C. A.C. A.C.	2,340.71	4/18/2024	2,410.86	4/17/2025			
4/28/2022	2,250.00	4/27/2023	2,340.71	4/25/2024	2,410.86	4/24/2025			
5/5/2022	2,250.00		2,340.71	5/2/2024	2,410.86	5/1/2025			
5/12/2022	2,250.00		2,340.71	5/9/2024	2,410.86	5/8/2025			
5/19/2022	2,272.57	5/18/2023	2,340.71	5/16/2024	2,410.86	5/15/2025			
5/26/2022	2,272.57	5/25/2023	2,340.71	5/23/2024	2,410.86	5/22/2025			
6/2/2022	2,272.57		2,340.71	5/30/2024	2,410.86	5/29/2025			
6/9/2022	2,272.57 2,272.57		2,340.71 2,340.71	6/6/2024	2,410.86	6/5/2025			
6/16/2022	2,272.57	01.01.00	2,340.71	6/13/2024 6/20/2024	2,410.86 2,410.86	6/12/2025 6/19/2025			
6/23/2022 6/30/2022	2,272.57	6/22/2023	2,340.71	6/27/2024	2,410.86	6/26/2025			
7/7/2022	2,286.14		2,340.71	7/4/2024	2,410.86	7/3/2025			
7/14/2022	2,340.71	7/13/2023	2,410.86	7/11/2024	2,494.43	7/10/2025			
7/21/2022	2,340.71	7/20/2023	2,410.86	7/11/2024	2,494.43	7/17/2025			
7/28/2022	2,340.71	7/27/2023	2,410.86	7/25/2024	2,494.43	7/24/2025			
8/4/2022	2,340.71	8/3/2023	2,410.86	8/1/2024	2,494.43	7/31/2025			
8/11/2022	2,340.71	8/10/2023	2,410.86	8/8/2024	2,494.43	8/7/2025			
8/18/2022	2,340.71	8/17/2023	2,410.86	8/15/2024	2,494.43	8/14/2025			
8/25/2022	2,340.71	8/24/2023	2,410.86	8/22/2024	2,494.43	8/21/2025			
9/1/2022	2,340.71	8/31/2023	2,410.86	8/29/2024	2,494.43	8/28/2025			
9/8/2022	2,340.71	9/7/2023	2,410.86	9/5/2024	2,494.43	9/4/2025			
9/15/2022	2,340.71	9/14/2023	2,410.86	9/12/2024	2,494.43	9/11/2025			
9/22/2022	2,340.71	9/21/2023	2,410.86	9/19/2024	2,494.43	9/18/2025			
9/29/2022	2,340.71	9/28/2023	2,410.86	9/26/2024	2,494.43	9/25/2025			
10/6/2022	2,340.71	10/5/2023	2,410.86	10/3/2024	2,494.43	10/2/2025			
10/13/2022	2,340.71	10/12/2023	2,410.86	10/10/2024	2,494.43	10/9/2025			
10/20/2022	2,340.71	10/19/2023	2,410.86	10/17/2024	2,494.43	10/16/2025			
10/27/2022	2,340.71	10/26/2023	2,410.86	10/24/2024	2,494.43	10/23/2025			
11/3/2022	2,340.71	11/2/2023	2,410.86	10/31/2024	2,494.43	10/30/2025			
11/10/2022	2,340.71	11/9/2023	2,410.86	11/7/2024	2,494.43	11/6/2025			
11/17/2022	2,340.71		2,410.86	11/14/2024	2,494.43	,			
11/24/2022	2,340.71	11/23/2023	2,410.86	11/21/2024	2,494.43				
12/1/2022	2,340.71		2,410.86	11/28/2024	2,494.43				
12/8/2022	2,340.71	12/7/2023	2,410.86	12/5/2024	2,494.43	12/4/2025			
12/15/2022	2,340.71		2,410.86	12/12/2024	2,494.43 2,494.43				
12/22/2022	2,340.71 2,340.71	12/21/2023	2,410.86	12/19/2024	and the second of the second	12/18/2025			
12/29/2022	2,340.71	12/28/2023	2,410.86	12/26/2024	2,494.43	12/25/2025	-		
Long-pr	816.67	-	1,400.00	Long -	1 400 00	Long -pr	583.28		
AD BO	010.07	retro fy21	1,400.00	retro _	1,400.00	retro	363.26		
career inc	6,817.43	career inc	7,022.00	career inc	7,232.71	-			
retro		EMT SR _	7,022.00	_	1,202.11	-	-		
1.500	333.00			_		-	-		
9	114,594.98	l	131,892.67		136,086.68		15,549.86	Total	Average
	46		52		52		6	398,124.19	132,708.06
							156		,
							_		
	0.07		0.07		0.07		0.07		
	0.07				0.500.07		4 000 40		
	8,021.65		9,232.49		9,526.07		1,088.49		
	8,021.65 9,007.49		9,232.49 9,232.49		9,526.06		1,088.49		
	8,021.65								

name:	Doe, Jane						
SS#:	xxx-xx-9424						
Date of Retirement	1/31/2025						
Date of 1st Check:	3/31/2025						
Option	С						
Days in Month:	31						
Day of Retirement:	31						
Days to be Paid:	0						
	Feb 25	Mar-25			Tota	I 2 Months days	>
Annuity	2,065.02	2,065.02				4,130.04	
Pension	5,788.65	5,788.65				11,577.30	
Cola:							
Dep Allow:							
	7,853.67	7,853.67	0.00	0.00	0.00	15,707.34	
_		_					
Regula	ar- April-25 Fo	rward				Mar-25 ONLY	

Doe Jane

Nama:

	Rogalai April 20 i olwara	mai 20 Oile i
Annuity	2,065.02	4,130.04
Pension	5,788.65	11,577.30
Cola:		
Dep Allow:		15,707.34
	7,853.67	